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Ver 1.0 05/2021

MAIN MENU

1. Update Profile Information

2. Update Correspondence Address







1. UPDATE PROFILE INFORMATION

Step 1: Click 'Log in with Great ID'.





Step 2: Key in your 'Great ID' and 'Password', then click 'Submit'.





Step 3: Click 'My Account', then click 'View Profile'.





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Step 4: Click 'Profile Information, then click 'Update'.



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Step 5: Key in the details that you want to update. Next, click 'Preview'.



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Note:

Step 6: Accept the terms and conditions stated by ticking the declaration box, then click 'Submit'.





Step 7: Key in the One-Time-Password (OTP) sent to your registered mobile number, then click 'Next'.





Step 7: Key in the One-Time-Password (OTP) sent to your registered mobile number, then click 'Next'.

TIPS:

• Click 'Log in with Great ID' After you click 'Update your records', click 'HERE' as highlighted below to download the form. Email the completed form to i-greatcare@greateasterntakaful.com Key in the 'Great ID' and 'Password' Great ID APPLICATION Great ID UPDATE YOUR RECORDS Click 'My Account', then click 'View Profile' Keep your personal details and records up to date. Choose one of the following methods to update your personal details. • Click 'Profile Information', then click For Great Eastern Life Assurance Policy Holder, click HERE to download the form and 'Update' email to wecare-my@greateasternlife.com For Great Eastern General Insurance Policy Holder, click HERE to download the form and email to GICare-MY@greateasterngeneral.com • Update your information, then click 'Preview' For Great Eastern Takaful Berhad Certificate Owner, click HERE to download the form and email to i-greatcare@greateasterntakaful.com Contact Customer Service personnel directly: Click HERE Accept the terms and conditions Great ID. The one singular Key in the OTP sent to your registered Step 7 account that gives you the freedom to access all the mobile number applications and services for Great Eastern and Great Eastern Takaful. BACK Great Great Eastern Profile update successfully submitted Log in instead. Having trouble? Contact us.



Step 8: Your request to update your profile is successfully submitted. You can see your updated information within 15 minutes.





UPDATE CORRESPONDENCE **ADDRESS**

Step 1: At 'My Profile' page, click 'Certificate Addresses', then click 'Update'.





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Step 2: Key in your new address here. Fields marked with (*) are compulsory to be keyed in.

a) Malaysia address:

My Profile		
Profile Information Certificate Addresses	Step 1	• Click Certificate Addresses and Update.
Important Notes 1. The change of particulars will not be applicable to any group takaful corporate certificates participated by your employer. Please advise your HR to inform us of the required changes.	Step 2	• Key in your new address
2. Request to change to Takaful Advisor's address and/or contact details is not allowed unless proof of relationship (spouse/child/parent), or proof of ID showing the new address is provided. 1. Update Certificate Address Once you enter the postal		 Tick a certificate that needs to be updated to new the address
New Address Overseas Address Line 1* Postal Code *	Step 4	 Accept the terms and conditions
Address Line 2 * City / Town * Country	Step 5	 Key in the OTP sent to your registered mobile number
Address Line 4	Step 6	Update My Profile successfully submitted

Step 2: If the address is overseas address, click 'Overseas'. Next, select the country in the drop down list and key in your address.



Step 3: Go to Select a Certificate. Tick the certificate that you want to update the address, then click 'Preview'.



Step 4: Accept the terms and conditions by ticking the declaration box. Next, click 'Submit'.





Step 5: Key in the One-Time Password (OTP) sent to your registered mobile number, then click 'Next'.



Eastern

Step 5: Key in the One-Time Password (OTP) sent to your registered mobile number, then click 'Next'.

TIPS:

• Click 'Certificate Addresses' and 'Update'. After you click 'Update your records', click 'HERE' as highlighted below to download the form. Email the completed form to i-greatcare@greateasterntakaful.com • Key in your new address Great ID APPLICATION Great ID UPDATE YOUR RECORDS Keep your personal details and records up to date. Choose one of the following methods to update your personal details. Tick a certificate that needs to be updated to new the address For Great Eastern Life Assurance Policy Holder, click HERE to download the form and email to wecare-my@greateasternlife.com For Great Eastern General Insurance Policy Holder, click HERE to download the form and email to GICare-MY@greateasterngeneral.com For Great Eastern Takaful Berhad Certificate Owner, click HERE to download the form Accept the terms and conditions and email to i-greatcare@greateasterntakaful.com Contact Customer Service personnel directly: Click HERE • Key in the OTP sent to your registered Step 5 mobile number Great ID. The one singular account that gives you the freedom to access all the

BACK

applications and services for Great Eastern and Great Eastern Takaful.



Log in instead. Having trouble? Contact us.



Update My Profile successfully submitted

Step 6: Your request to Update My Profile is successfully submitted.







Need help? Please contact us







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